

## MINUTES OF THE BULFORD PARISH COUNCIL MEETING

HELD ON MONDAY 11 NOVEMBER 2024

Present: Councillors: D, Morrison (Vice Chairman), M Verbinnen, T, Turner, Maj J Ware

In attendance: Mrs N Grove (Parish Clerk), Mr Ben Jones

### Council in Informal Session

The Vice Chairman presided over the 'Informal Session' in the absence of the Chairman

i	Mr Ben Jones introduced himself to Councillor Members and expressed an interest in joining the Parish Council.	
ii	Cllr Verbinnen reported that Wiltshire Council shared more details on its future food waste collection service expected to commence in Wiltshire from 1 August 2027.	
iii	Cllr Ware has submitted an application to the Post Office for a post box on the Plumer Estate.	

### Council in Formal Session

1.	<b>Apologies for absence:</b> Cllr B Alsop	
2.	a. <b>Election of the Chairman</b> - Cllr Verbinnen was nominated for the Office of Chairman. Cllr Verbinnen accepted the nomination and was duly elected. b. <b>To Receive the Chairman's Declaration of Acceptance</b> - Acceptance received. c. Cllr Verbinnen extended thanks to Cllr Morrison for stepping in as Chairman over the recent months.	
3.	<b>Approval of the Minutes</b> of the Bulford Parish Council Meeting held on Monday, 11 November 2024. The Minutes were approved as a true record.	
4.	<b>Matters Arising</b> from the Minutes of the Bulford Parish Council Meeting held on Monday 14 October 2024 a. Item 7 b - Cllr Verbinnen will visit St Leonard's School, to discuss strengthening community links and explore how we can collaborate on new community events. b. The Clerk was actioned to include the repair of the bus shelter roof on the December 2024 agenda.	Parish Clerk
5.	<b>To receive Member's Declaration of Interest</b> - None	
6.	<b>Co-option of a new Councillor</b> - Mr Ben Jones was co-opted as a new Member of the Council. The Declaration of Acceptance was duly signed.	
7.	<b>Chairman's Report:</b> The Chairman invited Councillors to a Village Hall Committee Meeting on 2, December 2024 at 6.00pm.	
8.	<b>Clerk's Report on Finance and Correspondence</b> a. The Clerk reported a bank reconciliation figure of £65,798.51 on 31, October 2024 and confirmed that Council is operating within budget. Council authorised the following payments. <b>Gavin Jones Ltd</b> Grounds maintenance - £832.99 <b>EDF</b> Gas - £120.33 <b>British Gas Lite</b>	

	<p>Electricity - £97.93</p> <p><b>Parish Clerk</b> Monthly expenses - £52.32</p> <p><b>Playsafety</b> Annual RoSPA Report - £192.00</p> <p><b>Ernest Pointer</b> Tennis Court Fence Repair (35% deposit) - £4,158.00</p> <p><b>Caretaker</b> Additional set of Village Hall keys - £44.70</p> <p><b>Standby Caretaker</b> Additional hours - £18.32</p> <p><b>September Receipts and Refunds</b> Village Hall Income - £2,378.00</p> <p><b>b. Correspondence</b> Correspondence received from a resident with concerns about cyclists, and inadequate 'No Cycling' signage on Water Street and Old Coach Road footpaths. After a discussion Council agreed to purchase new 'No Cycling' signs.</p>	Cllr T Turner
9.	<p><b>Standing Agenda Items:</b></p> <p>a. Planning applications that have been called in by a member of Council – None</p> <p>b. Village Hall Procedures and Administration - No report currently</p>	
10.	<p><b>Other Agenda Items:</b></p> <p>a. Football Pitch &amp; Facilities - The Premier League &amp; FA Facilities Fund provides grants for building or refurbishing grassroots facilities. The money is provided by the Premier League, The FA and Government (via Sport England) and delivered by the foundation. After a discussion Council agreed to investigate the grant criteria and process</p> <p>b. Council approved quotes received from M.A.T Landscaping for repair to the garage structure and Concrete Base for BBQ area.</p> <p>c. Review of Annual ROSPA Report - The Clerk was actioned to speak with the Caretaker and arrange for him to undertake any of the 'Medium' risk items.</p>	Cllr Verbinnen Cllr Ware  Parish Clerk
11.	<p><b>Reports by Councillors having Special Responsibilities including Representation on 'Other bodies'</b></p> <p>a. <b>Parks Cemetery and Allotments</b> - No report currently</p> <p>b. <b>Highways</b> - Cllr Ware was confirmed as Councillor Responsible to represent Council on Highways and LHFID matters.</p> <p>c. <b>Parish Steward Liaison</b> - No report currently</p> <p>d. <b>Rights of Way</b> - No report currently</p> <p>e. <b>Village Maintenance Contract</b> - No report currently</p> <p>f. <b>Village Hall Committee</b> - No report currently</p> <p>g. <b>Area Board</b> - Cllr Verbinnen was confirmed as Cllr Responsible to represent Council at the Area Board Meetings.</p> <p>h. <b>Young people's Recreational Facilities</b> – No Report currently</p> <p>i. <b>Military Liaison</b> - No report currently</p> <p>j. <b>Police Liaison</b> - No report currently</p> <p>k. <b>Supervision of Parish Accounts</b> - Council does not have a volunteer this year to carry out the monthly supervision check of the accounts. Council agreed that in the absence of a volunteer this item will be</p>	Parish Clerk

removed from the agenda.

Nichola Grove

Clerk to the Council

20 November 2024

Date of the next meeting

9 December 2024

Approved by Council as a true record



Chairman of Bulford Parish Council

Date 09/12/24