

**MINUTES OF THE BULFORD PARISH COUNCIL MEETING
MONDAY 13 MARCH 2023**

Present: Cllrs D Morrison (Chairman), S Cannon, S ~~Shayler~~^{Shayler}, S Turner, T Simpkins

Apologies: Cllrs: G Jenkins (Vice Chairman), M Tunnacliffe

In attendance: Wiltshire Councillor M Verbinnen, WO2 D Wood - Support on behalf of Squadron (SSM)

Council in Informal Session

1.1	Ruth Allen, Secretary for the Durrington Link Scheme, attended the meeting to ask about accessing the notice boards to display a poster explaining the service on offer and requests for volunteers. The Clerk explained that Parish Councils are required to maintain a noticeboard for statutory notices to be published. After discussion Council agreed to investigate supplying a notice board/s for community information and notices.	Parish Council
1.2	WO2, D Wood had no points to raise from the GSM (Garrison Sergeant Major). With regards to the residents of some military quarters living without heating and hot water, Cllr Verbinnen is meeting with the Defence Ministers, Directors of DIO (Defence Infrastructure Organisation) and MOD. This matter is ongoing.	Cllr Verbinnen
1.3	A recent meeting with Danny Krugger was postponed. Cllr Verbinnen will re-arrange the meeting for an evening, giving more notice. Hopefully this will drive an improved response.	Cllr Verbinnen
1.4	The camp parish notice board has been vandalised and needs repairing. The Clerk was actioned to make the arrangements. Afternote: This has been actioned.	Parish Clerk

Council in Formal Session

2.1	Approval of the Minutes of the Bulford Parish Council Meeting held on Monday 13 February 2023 The Minutes were approved as a true record.	
2.2	Approval of the Minutes of the Bulford Parish Council Annual Budget Meeting held on Monday 10 January 2023 The Minutes were approved as a true record.	
3.1	Matters Arising from the Minutes of the Bulford Parish Council Meeting held on Monday 13 February 2023 Item 3.6. Leaf and grass cutting debris abandoned in Bulford Cemetery, close to the military war graves. This matter is ongoing. Item 3.10. File reports with Wiltshire Council on 26 blocked drains, 20 of which were blocked with silt. Cllr Cannon will photograph the drains and compile a report on each drain. This matter is ongoing. Items 8, Village Hall - Inspect frost damage to small area of concrete.	Cllr Morrison Parish Clerk Cllr Cannon Cllr Tunnacliffe
3.2	Matters Arising from the Minutes of the Bulford Parish Council Annual Budget Meeting held on Monday 10 January 2023 None	
4.	To receive Members' Declarations of Interest - None	
5.	Co-option of a new Councillor - None	

6.	<p>Chairman's report</p> <p>Part of RoW 2 has been reported as isolated. This is due to the removal of a large tree, and roots which has resulted in a ground slip that needs to be repaired, along with a retaining wall to protect the footpath. The repair has been undertaken by Bowden's under the direction of the MoD. The work is ongoing and expected to last approximately one month.</p>	
7.	<p>Clerk's Report on Finance</p> <p>The Clerk reported a bank reconciliation figure of £58,450.38 on 28 February 2023, and confirmed that Council is operating within budget. Council authorised the following payments in March 2023</p> <p>Gavin Jones Ltd Monthly Grounds Maintenance - £832.99 Pitch marking - £192.19</p> <p>Parish Clerk Expenses Broadband, mobile phones, Annual Microsoft Subscription - £126.29</p> <p>Julie Bailey FCC Annual payroll - £270.00</p> <p>HMRC Tax and NI for January to March 2023 - £1,241.88</p> <p>Teeandee Productions Settlement of old website/email account - £14.18</p> <p>EDF (Gas) - £249.80</p> <p>Opus Energy (Electric) - £60.25</p> <p>Receipts and refunds February 2023 Village Hall & Allotment Income - £1,854.24 Village Hall refunds - £48.00</p>	
8.	<p>Standing Agenda Items</p> <ul style="list-style-type: none"> • Planning applications that have been called in by a member of Council - None. • Village Hall - Procedures and Administration – The Clerk was action to proceed with the fire extinguisher replacements, and recommendations, provided by Walker Fire Ltd in the recent survey. Afternote: This has been actioned 	Parish Clerk
9.	<p>Other Agenda Items - None</p>	
10.	<p>Reports by Councillors having Special Responsibilities including Representation on other bodies</p> <p>Parks Cemeteries and Allotments</p> <ul style="list-style-type: none"> • All the allotments are currently allocated with 5 people on the waiting list. 	
	<p>Highways</p> <ul style="list-style-type: none"> • SID - Remains at the top of Milston Road. • Concern has been raised by Kiwi School about the speed of traffic along the main road adjacent to the school, with a request for traffic calming. Traffic calming is prohibitive as it is not within policy to drop an A road to 20mph. After discussion, Council agreed to look for a suitable location to place the SID there. 	
	<p>Town & Country Planning</p> <ul style="list-style-type: none"> • PL/2023/01326 - Proposed Works to Trees in a Conservation Area. No objection 	

	<ul style="list-style-type: none"> PL/2023/01325 - Proposed Works to Trees in a Conservation Area. No objection. 	
	Parish Steward Liaison <ul style="list-style-type: none"> The Parish Steward will be repairing potholes. 	
	Rights of Way <ul style="list-style-type: none"> The alley by the bus has been blocked off - Cllr Morrison agreed to investigate the matter. 	Cllr Morrison
	Village Maintenance Contract - Nothing to report	
	Village Hall Committee <ul style="list-style-type: none"> Cllr Cannon gave Council an overview of the Village Hall improvement works and order of priority, with the focus on the roof. This matter is ongoing. 	Cllr Cannon
	Area Boards (representation on "Other Body") - No report currently	
	Young People's Recreational Facilities (Caretaker to report through the Clerk) – Nothing to Report	
	Police Liaison – No report currently	
	Supervision of Parish Accounts <ul style="list-style-type: none"> Cllr Cannon reviewed the parish accounts and confirmed that they are in order. The next review is planned in April 2023 	Cllr S Cannon

Date of the next meeting_

Monday, 17 April 2023

N. A. Grove

Date: 24th March 2023

Clerk to the Council

Approved by Council as a true record



Chairman of Bulford Parish Council

Date: 17 APR 2023