

**MINUTES OF THE BULFORD PARISH COUNCIL MEETING
MONDAY 09 JANUARY 2023**

Present: Cllr D Morrison (Chairman), Cllr G Jenkins (Vice Chairman), M Tunnicliffe, S Cannon, S Shayler, M Ibbotson, S Turner

In attendance: None

Apologies: Cllrs: B Alsop, T Simpkins, L Griffiths

Absent:

Apologies Representatives: Wiltshire Councillor M Verbinnen, D Wood - Support on behalf of Squadron SSM

Council in Informal Session

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| 1. | No report. | |
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Council in Formal Session

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| 2. | Approval of the Minutes of the Bulford Parish Council Meeting held on Monday 12 December 2022 The Minutes were approved as a true record. | |
| 3. | Matters Arising from the Minutes of the Bulford Parish Council Meeting held on Monday 12 December 2022 <ul style="list-style-type: none"> • Item 6, f - Leaf and grass cutting debris abandoned in Bulford Cemetery, close to the military war graves. The Clerk was actioned to write to the War Graves Commission to request the debris be removed. This matter is ongoing. • Item 8, b, 2 - The requirement by the Caretaker to undertake a weekly bin empty and litter pick on the Solstice Path has been removed. This will require contractual changes. Cllr Jenkins was tasked to prepare changes to the contract and Standing Orders for approval at the February meeting. This matter is ongoing. • Item 10, 6 -Cllr Turner reported that Fitchett Tree Services have completed Phase 1 of the works identified in the Tree Survey. In addition, a quote has been received for Phase 2 of the tree works. Work actioned. • Item 10, Parish Steward Liaison - Cllrs S Cannon and M Tunnicliffe undertook to provide a list of blocked drains to Cllr Turner, for discussion with the Parish Steward. This matter is ongoing. | Cllr Morrison Parish Clerk Cllr Jenkins Parish Clerk Cllr Turner Cllr Tunnicliffe |
| 4 | To receive Members' Declarations of Interest - None | |
| 5 | Co-option of a new Councillor - None | |
| 6. | Chairman's report: Cllr Morrison reported that several sites in the Village had Graffiti sprayed on them and the problem was increasing. Cllr Morrison requested that any area's identified with Graffiti be passed to Cllr Simpkins to coordinate. | Cllr Simpkins |

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| 7. | <p>Clerk's Report on Finance and Correspondence The Clerk reported a bank reconciliation figure of £65,260.55 on 31 December 2022 and confirmed that Council is operating within budget. Council authorised the following payments in January.</p> <p>Gavin Jones Ltd Monthly Grounds Maintenance - £832.99</p> <p>Parish Clerk Expenses Broadband, mobile phones, cable ties, toilet rolls, graffiti cleaner - £86.34 EDF (Gas) - £218.35 Opus Energy (Electric) - £67.04</p> <p>Receipts and refunds December 2022 Village Hall & Cemetery Income – £991.88 Village Hall refunds - £0.00</p> | |
| 8. | <p>Standing Agenda Items</p> <ul style="list-style-type: none"> • Planning applications that have been called in by a member of Council - None. • Village Hall - Procedures and Administration – No report. | |
| 9. | <p>Other Agenda Items</p> <ul style="list-style-type: none"> • Bulford Working Men's Club broken security light - The working men's club do not have funds to repair the security light. The light helps to illuminate the defibrillator during the hours of darkness. After discussion Council agreed to fund the repair or replacement of the security light, with an estimated cost of £100.00 - £150.00. A cost for an electrician to repair/install the new light will be provided by Cllr Jenkins. | Cllr Jenkins |
| 10. | <p>Reports by Councillors having Special Responsibilities including Representation on other bodies</p> <ul style="list-style-type: none"> - Parks Cemeteries and Allotments <ul style="list-style-type: none"> • The annual allotment meeting took place earlier in the evening. All allotments are currently occupied. There are 5 people on the waiting list currently. • The water standpipe at the cemetery is leaking. Cllr Morrison undertook to arrange to have it repaired. | Cllr Morrison |
| | <ul style="list-style-type: none"> - Highways <ul style="list-style-type: none"> • The SID is deployed at the top of Millstone Road. The Terms of Reference for a Wiltshire SID Data Sharing Pilot have been accepted. SID data sharing has now commenced. | |
| | <ul style="list-style-type: none"> - Town & Country Planning – No report currently | |
| | <ul style="list-style-type: none"> - Parish Steward Liaison – No report currently | |
| | <ul style="list-style-type: none"> - Rights of Way – Nothing to report | |
| | <ul style="list-style-type: none"> - Village Maintenance Contract – Nothing to report | |
| | <ul style="list-style-type: none"> - Village Hall Committee <ul style="list-style-type: none"> • Cllr Cannon gave Council an overview of the Village Hall improvement works and order of priority. Works and repairs needed to secure the fabric of the building are part of a 3 year plan, with miscellaneous, simple tasks being carried out off plan. | |

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| | - Area Boards (representation on "Other Body") - No report currently | |
| | - Young People's Recreational Facilities (Caretaker to report through the Clerk) | |
| | - Police Liaison - No report currently | |
| | - Supervision of Parish Accounts <ul style="list-style-type: none"> • Cllr Cannon reviewed the parish accounts in November 2022, and confirmed they were in order. Next review planned for Feb 2023 | Cllr S Cannon |

Date of the next meeting

Monday, 13 February 2023

N. A. Grove

Date: 20 January 2023

Clerk to the Council

Approved by Council as a true record



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Chairman of Bulford Parish Council

Date: 13 Feb 2023