

**MINUTES OF THE BULFORD PARISH COUNCIL MEETING
MONDAY 13 FEBRUARY 2023**

Present: Cllrs D Morrison (Chairman), G Jenkins (Vice Chairman), M Tunnicliffe, S Cannon, S Shayler, S Turner, T Simpkins

Apologies: Cllr: M Ibbotson

In attendance: Wiltshire Councillor M Verbinnen

Apologies Representatives: D Wood - Support on behalf of Squadron SSM

Council in Informal Session

1.	Cllr Verbinnen reported that some residents of the Canadian Estate have been living without heating or hot water for some time. Although agencies are in communication with the MoD on the matter, the problem seems to be taking a long time to resolve. The Clerk was actioned to write to the Military Liaison contact to ask when the problem is expected to be resolved.	Parish Clerk
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Council in Formal Session

2.	<p>Approval of the Minutes of the Bulford Parish Council Meeting held on Monday 9 January 2022 The Minutes were approved as a true record.</p>	
3.	<p>Matters Arising from the Minutes of the Bulford Parish Council Meeting held on Monday 9 January 2022</p> <ul style="list-style-type: none"> • Item 3, 6, f - Leaf and grass cutting debris abandoned in Bulford Cemetery, close to the military war graves. This matter is ongoing. • Item 3, 10 - Cllr Cannon has filed reports with Wiltshire Council on 26 blocked drains, 20 of which were blocked with silt. Cllr Cannon will photograph the drains and compile a report on each drain. 	<p>Cllr Morrison Parish Clerk Cllr Cannon</p>
4	To receive Members' Declarations of Interest - None	
5	Co-option of a new Councillor - None	
6.	<p>Chairman's report: The bus stop on Salisbury Road has been cleaned, and an abandoned bike removed.</p>	Cllr Simpkins
7.	<p>Clerk's Report on Finance The Clerk reported a bank reconciliation figure of £60,979.93 on 31 January 2023, and confirmed that Council is operating within budget. Council authorised the following payments in February.</p> <p>Gavin Jones Ltd Monthly Grounds Maintenance - £832.99 Pitch marking - £288.29 Solstice Path litter picking - £217.22</p> <p>Parish Clerk Expenses Broadband, mobile phones, defib consumables, cleaning and supplies - £100.27</p> <p>Mt Tom Davies Repair to cemetery tap - £60.00</p> <p>Walker Fire Fire extinguisher service and replacements - £344.61</p>	

	<p>EDF (Gas) - £248.09 Opus Energy (Electric) - £46.83 Receipts and refunds December 2022 Village Hall & Allotment (£96.00) - £1,158 Village Hall refunds - £0.00</p>	
8.	<p>Standing Agenda Items</p> <ul style="list-style-type: none"> • Planning applications that have been called in by a member of Council - None. • Village Hall - Procedures and Administration – The Caretaker reported frost damage to an area of concrete. Cllr Tunnecliffe undertook to inspect the area and report at the next meeting 	Cllr Tunnecliffe
9.	<p>Other Agenda Items</p> <ul style="list-style-type: none"> • Approval of Standing Orders Revision 4, Amendment 2. Council approved the following Amendments: Adjustment of the CONTENTS pages. Reference to Standby Caretaker in COUNCIL EMPLOYED OFFICERS. Changes to text and note for COMMITTEES AND SUB-COMMITTEES to reflect the introduction of active Standing Committees and removal of Planning response guidance. Removal of litter picking and bin emptying for Solstice path duty from Caretaker and Standby Caretaker Job Specifications. New email addresses in Information Handling at Appendix 8. Introduction of the Social Media Policy at Appendix 8a. Addition of Active Standing Committee Terms of Reference at Appendix 13. • Initiatives for the Kings Coronation - Following the allocation of an additional bank holiday on 8th May to celebrate the Coronation of King Charles, Council agreed to Cllr Cannon's proposal of a volunteering group to take part, in the spirit of The Big Help Out, and bring together the community to help tidy and improve areas of the village. Cllr Cannon undertook to put together ideas and initiatives for discussion at the next meeting. 	
10.	<p>Reports by Councillors having Special Responsibilities including Representation on other bodies</p> <p>Parks Cemeteries and Allotments</p> <ul style="list-style-type: none"> • All of the allotments are currently allocated. • The leaking water standpipe at the cemetery has been repaired. 	
	<p>Highways</p> <ul style="list-style-type: none"> • SID - Remains at the top of Milston Road. SID date has been submitted to Wiltshire Police for them to act on as part of the SID data collection pilot. This recent data collected from Bulford Road includes a maximum of 72mph in the 30mph speed limit. • A meeting has taken place with the representative from WUC to discuss signage for the Cycle Path/Footpath. The initial step will be to carry out a footfall/cycle count on both the road route and the 	

	<p>path. The data will be used to create detailed designs, for acceptance by Council.</p> <ul style="list-style-type: none"> WUC have confirmed that the double-yellow lines are with the appropriate department for final approval post the consultation period. There was only one comment received and that was from a resident on the Salisbury Road leading over Telegraph Hill. 	
	<p>Town & Country Planning</p> <ul style="list-style-type: none"> The following applications I have responded with NO OBJECTION on behalf of Council. PL/2023/00502/503 - 2 Ash trees to be pollarded, 1 Sycamore epicormic growth removal. The Old Bakery, Old Coach Road. PL/2023/00436 - 2 Ash trees to be pollarded, 1 Sycamore epicormic growth removal. 43 Old Coach Road New Applications: PL/2023/00479 - Full Planning Permission Address: Watergate Farm, Amesbury, Salisbury, SP4 7EB Proposal: Extension of existing fishing lake, reprofiling of adjacent agricultural land using excavated material, landscaping, and associated works. 	
	<p>Parish Steward Liaison</p> <ul style="list-style-type: none"> The Parish Steward will be repairing pot holes. 	
	<p>Rights of Way – Nothing to report</p>	
	<p>Village Maintenance Contract – Nothing to report</p>	
	<p>Village Hall Committee</p> <ul style="list-style-type: none"> Cllr Cannon gave Council an overview of the Village Hall improvement works and order of priority. This matter is ongoing. 	
	<p>Area Boards (representation on “Other Body”) - No report currently</p>	
	<p>Young People’s Recreational Facilities (Caretaker to report through the Clerk)</p>	
	<p>Police Liaison - Cllr Simpkins reported on the number of incidents of graffiti. Some areas have been cleaned. The Clerk was actioned to contact The Sparkle Team to ask if the graffiti at Clayton Road garages could be cleaned.</p>	Parish Clerk
	<p>Supervision of Parish Accounts</p> <ul style="list-style-type: none"> Cllr Cannon reviewed the parish accounts in November 2022, and confirmed they were in order. Next review planned for Feb 2023 	Cllr S Cannon

Date of the next meeting_

Monday, 13 March 2023

N. A. Grove

Date: 1st March 2023

Clerk to the Council

Approved by Council as a true record

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Chairman of Bulford Parish Council

Date: 13 MAR 2023