MINUTES OF THE BULFORD PARISH COUNCIL MEETING MONDAY 12 JUNE 2023

Present: Cllrs D Morrison (Chairman), G Jenkins (Vice Chairman), S Cannon, S Turner M

Ibbotson, M Tunnacliffe, B Alsop

Apologies: Cllrs: None

In attendance: Wiltshire Councillor M Verbinnen

Apologies by Representatives: WO2 D Wood - Support on behalf of Squadron Sergeant Major

(SSM)

Council in Informal Session

a. Cllr Verbinnen reported that Cllr Caroline Thomas, Wiltshire Councillor
 Cabinet Member for Transport, will host a webinar on 19th June 2023 from 6 7pm to find out more about how the council manages potholes in the county.
 b. A notice was recently served on the Travellers at Bulford Recreation Ground.

Council in Formal Session

2 8	a. Approval of the Minutes of the Bulford Parish Council Transitional Meeting held on Monday 15 May 2023			
	The Minutes were approved as a true record.			
	Meeting held on Monday 15 May 2023 Council agreed to approve quote options 3&4 submitted by Peter Roberts for the replacement of facias and deep flow gutter at a cost of £3,708.00. In addition, Council agreed to approve the quote submitted by Peter Roberts to re-felt the roof and re-use the existing roof tiles making good any damaged tiles, at a cost of £19,364.40. See Agenda Item 9 a 3&4. After further discussion, Council agreed that it was not best value to reuse the old tiles and resolved to replace with new roof tiles at a cost of £32,010.00. See Agenda Item 9 a 1. In addition, Council agreed not to replace the facias, but to have them cleaned and any defaults repaired reducing the cost to			
	£1,500.00. The Parish Clerk received a reply from Avon Dale School regarding concerns raised about the perceived condition of the trees on the boundary of the school. The Parish Council were advised that an "arboricultural surveyor will be carrying out an assessment in the coming weeks of the trees and any remedial work for tress of concern will be carried out. Please bear in mind that the trees are under a preservation order and a maximum of 10% can be removed annually".			
3	a. Approval of the Minutes of the Bulford Parish Council Annual Meeting held on Monday 15 May 2023 The Minutes were approved as a true record.			
	b. Matters Arising from the Minutes of the Bulford Parish Council Annual Meeting held on Monday 15 th May 2023 None			
4.	To receive Members' Declarations of Interest - None			
5.	Co-option of a new Councillor - None			
6.	Chairman's report			

á	The repair to the footpath on Salisbury Road is complete.	
1	o. Overgrown grass to graves at the cemetery has been cut.	C leveline
(A request for white line marking at Churchill Avenue. Cllr Jenkins agreed to	G Jenkins
	submit the request to the Local Highway and footway Improvement Group	
	(LHFIG).	
(d. Letters have been sent to allotments holders to remind them that the	
	allotment is overgrown and needs tidying.	
(e. Alan Smith was thanked for his work clearing the recreation ground post the	
	recent illegal encampment by travellers.	
1	f. Cllr Mark Verbinnen was thanked for his swift response to the recent illegal	
	encampment by travellers.	
8	g. Work by Wiltshire Council to place a preferred crossing point at junction 15	
	was halted when it was noted that the white markings on the road (A3028)	
	next to the roundabout at the exit point of a private drive would prevent	
	access/exit to vehicles. This has now been corrected.	Deviale Clear
	h. Locks to some of the shutters at the village hall need repair. The Clerk was	Parish Cler
	actioned to make the arrangements.	Davida Clau
	i. The railings on Water Street need painting. The Clerk was actioned to file a	Parish Cler
_	report with the Rivers Authority.	
	Clerk's Report on Finance	
	The Clerk reported a bank reconciliation figure of £77,055.16 on 31 May 2023,	
	and confirmed that Council is operating within budget. Council authorised the	
	following payments in April 2023	
	Gavin Jones Ltd	
	Monthly Grounds Maintenance - £832.99	
	Litter pick and bin emptying on Telegraph Hill - £186.19	
	Parish Clerk Expenses	
	Broadband, mobile phones - £48.46	
	EDF (Gas) - £58.26	
	British Gas lite (Invoice due 15 June 2023) - TBC	
	Standby Caretaker	
	Additional hours - £70.32	
	Wiltshire Council	
	Lease of allotment land - £40.00	
	Receipts and refunds May 2023	
	Village Hall Income - £1,535.00	
	Village Hall Refunds - £0.00	
	Correspondence	
	Family Hubs – There is a government expectation that larger Councils who have	
	employees, will set up Family Hubs within existing Children's Centre buildings to	
	support the community, but is unlikely to attract any additional central funding.	
	The model is based upon a software virtual hub with various access	
	methodologies. Bulford does not have any civilian children's centres and is too	
	small an organisation to take on any new provision for this service.	
3.	Standing Agenda Items	
	 Planning applications that have been called in by a member of Council - 	
	None.	
	 Village Hall - Procedures and Administration – No report currently 	
9.	Other Agenda Items	
٠.	a. Approval of the Annual and Accountability Return (AGAR) for FY 2022/23	
	Council Resolved to approve the AGAR for F/Y 2022/23.	

	b.	Council to consider a request received from the Childrens Air Ambulance	
		to place a clothing reuse bank on the village hall car park	Parish Clerk
		Council agreed to placing a clothing bank in front of the tennis court	
		provided it will be placed on a firm base. The Clerk was actioned to	
		make the arrangements.	
		Council to review Councillor Responsibilities including Representation on	
	С.		
		other bodies.	
		Due to time restraints this item was deferred to the July meeting.	
	d.	Council to consider a response to the Wiltshire Bus Review Stakeholder	
		Survey.	
		The Government have provided a £2.1M award to Wiltshire Unitary	
		Council (WUC) for improvements to bus services within the county. WUC	
		are therefore consulting by means of a survey. Cllr Jenkins had glanced	
		the survey and, in his view, felt that Bulford Parish Council are probably	
		not the right organisation to fill in the on-line survey. The questions are	
		pitched toward a response from an individual. This may not be the case	
		for larger towns and cities so it may be more appropriate for them to	
		respond. Cllr Jenkins suggested that Council either respond collectively,	
		using those who make use of the bus service on a regular basis, or	
		nominate an individual bus service user within the Council to completer	
		the survey. Cllr Jenkins was nominated as an individual user to complete	
		the on-line survey.	
).	Repor	ts by Councillors having Special Responsibilities including Representation	
		ner bodies	
	Parks	Cemeteries and Allotments	
		No report currently	
	Highw	/ays	
		The SID will move to the bottom of Milston Road. Cllr Jenkins has	
		written to the Governors of Kiwi School enclosing a copy of the data	
		report based on their first dataset.	
		Some progress has been made in the filling of potholes.	
	Town	& Country Planning	
	6	PL/2023/03616 7 Water Street – Replacement fencing with new gates.	
		No objection with the following comment: Bulford Parish Council has no	
		objection to this planning application providing the upright steel	
		supports are trimmed to the height of the fence or gates as appropriate	
		and are fully clad in matching timber. Additionally, all steel supporting	
		structures are painted to match the timberwork. Bulford Parish Council	
		also advises that the bi-fold gates are constructed to open inwards so as	
		not to encroach onto the highway.	
		PL/2023/03503 River Avon, South of Countess roundabout to point	
		North of Totterdown Clump, adjacent to Woodhenge and to include	
		access works to Ratfyn and from Bulford. Proposed works to the	
		Hampshire Avon, involving the restoration/habit improvements to a	
		3km length of the Hampshire and Avon (upper). A portion of the land in	
		the application lies at the western boundary of Bulford. Application	
		Supported.	
		Five Year Land Supply and Housing Delivery Test. Bulford Parish Council	
		received an updated Wiltshire Unitary Council (WUC) Spatial Planning	
		positional report showing that it has identified enough areas for housing	
		positional report snowling that it has identified enough areas for housing	
		development to cover 4.6 years. In essence this is irrelevant to Bulford	

as we can only achieve organic development within our area as we are surrounded by MoD land. For this reason, Bulford will not be included in the targeted areas for housing development unless the MoD chooses to start selling off land within the parish. There is no reason for Bulford Parish Council to review its decision and choose to put together a costly local plan.	
Parish Steward Liaison	
The Parish Steward will be repairing potholes.	
Rights of Way - No report currently	
Village Maintenance Contract – Gavin Jones Ltd to cut back overgrown weeds and grass at the BMX Track	
Village Hall Committee	
 Cllr Cannon gave Council an overview of the Village Hall improvement works and order of priority, with the focus on the roof. The work to the roof is expected to start at the end of August. This matter is ongoing. 	Cllr Cannon
Area Boards (representation on "Other Body") - No report currently	
Young People's Recreational Facilities (Caretaker to report through the Clerk) – No report currently	
Police Liaison – No report currently	
Supervision of Parish Accounts The next review is planned in July 2023 by Cllr Ibbotson.	Cllr Ibotson

Date of the next meeting_

Monday, 10th July 2023

N. A. Grove

Date: 22nd June 2023

Clerk to the Council

Approved by Council as a true record

Chairman of Bulford Parish Council

Date 10 Jul 2023

